

INTERNAL / EXTERNAL ADVERT

Post: Manager – Revenue
Department: Revenue
Reference: RM/RTIA/2026
Level: 12
Salary: R 1,101,468 per annum (CTC)
Term: Permanent

Minimum Educational Requirements: *Matric (NQF 4) + 3 Year B Degree (NQF 7) in accounting or equivalent *Postgraduate degree (NQF 8) will be an added advantage.

Minimum Knowledge & Experience Requirements:* A total of 5 years working experience, 3 of which must be at management level.*Extensive knowledge of GRAP, PFMA and National Treasury Regulations and Guidelines on road traffic will be advantageous.*Extensive knowledge of the AARTO Act, National Road Traffic Act and any other legislation and regulations impacting on road traffic.

Required Competencies: *Interpersonal skills. *Project management skills. * Problem solving and analysis. *People skills. *Diversity management and inclusion. *Persuasive skills. *Change management. *Client Orientation and customer focus. *Computer literacy (MS Word, Excel, PowerPoint, etc.)

Duties: Achievement of work plans:

*Develop policies, processes and standard operating procedures relating to own area of specialization.*Provide specialist input in the development of Operational Plans and Organizational Strategy.*Execute work plans and drive the evidence collection in real time.*Produce reports against the implementation of work plans.*Respond to audit findings with complete evidence, on time.* Implement documented data management practices.*Comply to policies and procedures in the unit.

Manage revenue management practices to ensure compliance with the relevant legislation, national policies, regulations, frameworks and guidelines.

*Oversee revenue cycle management, billing, and general financial operations.*Interface directly with executives and coordinate with project managers.*Develop, and execute revenue generation strategies.*Engage in contract negotiation and monitor product development.*Perform revenue management activities in accordance with all relevant legislation and national policies, regulations, frameworks and guidelines.*Develop and oversee of revenue enhancement strategy.*Support the HOD Revenue Management in identify alternative funding model.*Effectively manage the income from disbursement fees AARTO.* Oversee the disbursements of AARTO funds to relevant stakeholders, which is done according to financial policies and procedures.*Provide financial reports to relevant stakeholders, specific to the function; and ensure that reports are tabled in a standardised format.*Manage the implementation and maintenance of internal control systems for debtors and revenue.*Manage and monitor financial risks within the unit.*In consultation with the Head of Revenue Management, establish a sound customer management system which pertains to the following: Collection of all money that is due and payable to the RTIA and ensure that monies received are promptly deposited.*Develop, maintain and implement a revenue management collection policy.*Oversee that accounts are prepared monthly.*Oversee effective recoding and financial administration of revenue from AARTO. *Monitor and check compliance with legislation and national policies, regulations, frameworks and guidelines applicable to revenue management function.*Oversee the refund management function.* Oversee the regular updating of debtor's books.*Manage and oversee proper response to queries is logged.*Oversee that income from sundry services such as disposed assets any other sundry service is recognised when the amounts of such charges are debited against the debtor accounts.*Manage and monitor the banking process in respect of the revenue collected and that monies received are deposited according to RTIA's banking procedures.*Perform the banking process (to deposit cash and cheques received into department's account at the bank) in respect of the revenue collected.*Oversee the banking process in respect of the revenue collected.*Report on debtor payments.* Management of Collecting Agents.

Optimization of the Section

*Keep up to date with new developments and changes in own field and within RTIA.*Share new information and best practice trends with colleagues.*Proactively introduce improvement opportunities in line with best practice to optimize organizational success.*Partner with management to optimize productivity and team work effectiveness.*Maintain ownership for own work, performance management and development.*Maintain open and honest communication.*Engage in problem solving and continuous improvement processes to optimize output of the area.*Demonstrate visible ownership of business wide initiatives impacting on area of accountability.

Enquiries: Ms Allison Shingange – (087) 287 7993

Mr Mzwakhe Mhlanga – (011) 763 1103

Correspondence will only be with shortlisted candidates. If you do not hear from the Agency in three (3) months from the date of closure, please consider your application as unsuccessful. Recommended candidates will be subjected to the Agency's mandatory background checks, security clearance and qualification verification processes.

To apply please submit a letter of application, recent curriculum vitae as well as certified copies of qualifications and identity document. Applications must be addressed to: xkwf7u@apply.simplify.hr Please note that late applications and those without all the relevant supporting documents as prescribed above will not be considered.

The RTIA is an Equal Opportunity Employer and is seeking to balance the employment equity profile therefore the youth, Women and People living with disabilities are encouraged to apply.

Internal candidates who meet the requirements are encouraged to apply.

Closing Date: 03 August 2026