

ADVERT

Post:Manager: Security Management ServicesDepartment:Office of the RegistrarReference:MSMSRTIA/2019Salary:NegotiableTerm:Permanent

Requirements: * National Diploma or B Degree in Security Management, Security Risk Management and or equivalent qualification in the field of Security * Post graduate qualification will be an added advantage * Five (05) years' working experience in security services management of which three (3) must have been in supervisory level experience * Extensive knowledge of security management in managing security service providers *Proficiency in Microsoft Suite.* Experience in technical knowledge in the functions of and use of physical security and electronic access control equipment and systems * General knowledge of the AARTO Act, National Road Traffic Act and any other legislation and regulations impacting on road traffic * Knowledge and understanding of applicable legislation including Asset Management, PFMA, Treasury Regulations * Proficiency in English * Valid Driver's licence.

Required competencies: * Interpersonal skills * Writing and presentation skills * Analytical skills * Organisational skills * Administration skills * Fraud awareness * Report writing skills * Communication Skills * Investigations * Databases and/or spreadsheets * Risk Management * Problem solving * Negotiating and influencing skills * Planning and analysis * Policy writing skills * Integrity & commitment * Quality orientation * Service delivery orientation * Proactive & Innovative * Team worker * Flexible/change oriented * Assertiveness & decisiveness * Responsiveness * Professionalism * Attention to detail * Respect & emotional intelligence * Good interpersonal relations.

Duties: * Facilitate the implementation of MPSS (Minimum Physical Security Standards) and MISS (Minimum Information Security Standards)* Coordinate the provision, management and control of security services within the Agency * Develop and manage the implementation of security measures, policies and procedures to protect the employees, assets, stakeholders and infrastructure of the Agency* Respond to incidents, and limit exposure and liability to all areas of RTIA information as well as reputational risk.* Manage the development of effective technology solutions and innovations in security management techniques to safe-guard the Agency's assets, including intellectual property* Maintain a database of security related information to assist in strategic decisions * Implement the

Agency's security policy in conjunction with relevant law enforcement Agencies and liaise with security agencies.

Enquiries: Mr. Kabelo Magongwa - (087) 285 0500

Correspondence will only be with shortlisted candidates, if you do not hear from us in 30 days please consider your application as unsuccessful.

To apply please submit a letter of application, recent curriculum vitae as well as certified copies of qualifications and identity document. Applications must be addressed to: The Human Resources Division, RTIA, PO Box 6341, Halfway House, 1685 or hand delivered to Waterfall Edge B, Howick Close, Waterfall Office Park, Bekker Road, Midrand or emailed to Recruitment@rtia.co.za

<u>Please note that applications without all the relevant supporting documents as prescribed</u> <u>above will not be considered.</u>

The RTIA is an equal opportunity employer and is seeking to balance the employment equity profile. The Agency is thus strongly encouraging applicants from the following designated groups; Indians, Coloureds, Whites, unemployed youth, females and people living with disabilities to apply. Preference will be given to Coloureds, Indians and Whites.

Where applicable, applicants are further advised that candidates will be subjected to a competency assessment and or vetting to ascertain their suitability for the position.

Closing Date: 09 December 2019 @ 16:30 pm.