



## ADVERT

**Post:** Deputy Registrar: Traffic Infringement Management  
**Department:** Traffic Infringement Management  
**Reference:** DR/TIM/RTIA/2023  
**Salary:** R 1 663 581- R 1 871 454 (All-inclusive remuneration package)  
**Term:** Five (5) year Employment Contract

**Requirements:** \* A tertiary qualification in Financial or Information Management/Law \*At least three (3) years appropriate experience \*Has occupied a post of Magistrate under the Magistrate Act, 1993 ( Act No. 90 of 1993) or a post of Senior Prosecutor for an uninterrupted period of at least five (5) years \* A total number of ten (10) years working experience, seven (7) of which must be at Senior Management in the relevant field \* Extensive knowledge of the AARTO Act, National Road Traffic Act and any other legislation and regulations impacting on road traffic \* He/she must be able to apply their minds fairly and objectively and uphold justice in the adjudication of cases and demonstrate the good values of the Agency Proficiency in English \* Driver's licence.

**Required competencies:** \* Strategic leadership \* Strategic planning \* Corporate Governance \* Financial management \* People management \* Stakeholder management \* Accountability \* Ethical conduct \* Customer Focused \* Results Driven \* Quality Orientated \* Judgment \* Deadline-orientated \* Excellence \* Analytical \* Task Orientated

**Duties:** \* **Provide strategic leadership to the Division:** \* Contribute to the development of the RTIA strategy and ensure existence of relevant divisional measures \* Lead the development of the Divisional Operational plans \* Ensure cascading and implementation of divisional operational plan \* Develop risk management strategies and risk register for the Division \* Prepare budget and budget review for the Division \* Ensure the division complies with all legislative and operational prescripts \* Lead to continuous improvement initiatives to identify opportunities for new business \* **Lead procedures to discourage contraventions of traffic laws:** \* Lead the development of stakeholder management strategy \* Lead the representations functions of the Agency \* Ensure adjudication of infringements \* Lead the provision of prosecution support services \* Lead the revocation management \* Lead the management of demerits systems \* Ensure support to the prosecuting authorities \* Lead and ensure the establishment or rehabilitation programmes \* **Ensure the availability of resources that facilitates service delivery in the Division:** \* Manage the utilization of all systems in the Division \* Provide capacity building, through coaching and development of direct reports \* Ensure positive staff morale \* **Ensure optimization of the Division:** \* Proactively introduce improvement opportunities in line with best practice to optimise

business success \* Partner with other divisions to optimise productivity and promote team work effectiveness \* Demonstrate visible ownership of business wide initiatives impacting on area of accountability \* Engage in problem solving and continuous improvement processes to optimise output of the area.

**Enquiries: Ms Lesedi Mampa – (087) 285 0500**

Correspondence will only be with shortlisted candidates, if you do not hear from the Agency in 30 days please consider your application as unsuccessful. Recommended candidates will be subjected to the Agency's mandatory background checks, security clearance and qualification verification processes. You are further advised that candidates may be subjected to a competency assessment to assist in decision making.

**To apply please submit a letter of application, recent curriculum vitae as well as certified copies of qualifications and identity document. Applications must be addressed to: [recruitment@rtia.co.za](mailto:recruitment@rtia.co.za)**

**Please note that applications without all the relevant supporting documents as prescribed above will not be considered.**

**The RTIA is an equal opportunity employer and is seeking to balance the employment equity profile. The Agency is thus strongly encouraging applicants from designated groups and people living with disabilities to apply**

**Closing Date: 03 July 2023 @ 16:00 pm**